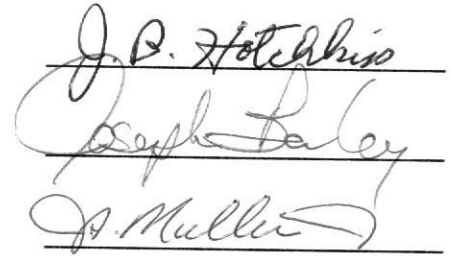


Town of Middleton
Board of Selectmen Meeting
December 3, 2018

Approve by
Board of Selectmen



Called to order at 6:30 P.M

Roll Call- all present. J. Hotchkiss, J. Bailey, J. Mullen

Pledge Recited

Signature Action:

- J. Bailey motions to accept the minutes from 11/26/2018 as written. J. Hotchkiss seconds. All in favor. J. Mullen was not present for that meeting.
- Intent to cut for Map 2 Lot 4 and Map 19 Lot 8 signed by the BOS.
- Yield Tax Levy in the amount of \$907.10 for Middleton Building Supply signed by the BOS.
- Hawkers / Peddler Permit Ordinance, - J. Mullen present the BOS with a copy of a suggested ordinance. J. Mullen would like to see the statute referenced in the ordinance. Ordinance needs to state the fee amounts. J Mullen read aloud Stratham's ordinance. New written ordinance will be available for approval at the next BOS meeting. BOS wants to see seven calendar day changed to 5 weekdays so there is no soliciting on weekends.
- Special Events Permit ordinance. J. Mullen submits to the BOS a newly written ordinance for review. J. Mullen will review statutes to assure they are current statutes. J. Hotchkiss asked about the application process. There would be a site plan needed for the event. Wording changed to add event to the site plan request. Indoor event section will refer to the OTH policy. J. Mullen will review to make appropriate changes. J. Hotchkiss asked about Certificate of liability insurance amount. Mullen will look into the general amount needed. L. Parker asked about the School functions. BOS just approved a special parking permit, but technically they would not need a Special Event Permit. More research will be done before approval.
- Snow Obstruction of Class V Highways Ordinance. J. Hotchkiss made a few grammatical changes. Discussion on what does substantial amount of snow mean. Talk regarding parking on the side of the road while snow clearing. Residents need to be aware of plowing that is taking place during and after storms for snow removal. J. Mullen read aloud snow obstruction ordinance suggested. J. Coskie mentions that R. Washburn commented in the past about plowing across the roads is an issue for removing salt that was placed for a reason making the road unsafe. A separate parking ordinance will be written.

Old Business

- Tax rate has been set at \$27.99 and for Village District \$28.60. Municipal went down from last year \$ 1.27. County went down from last year \$0.15. County went down from last year \$0.16 and School went up \$2.62 from last year. Village District will be an additional \$0.61 making the Village District total rate \$28.60.
- J. Hotchkiss speaks about how he will be responding by letter to the resident on Pond Road who has concerns with trash collection on Pond Road. J. Hotchkiss read a few reasons of why the trash was not collected and a few suggestions as to how they can change the collection procedure.
- J. Bailey spoke about the Children's Christmas party that was a success. J. Bailey thanked all that volunteered to help for the special functions.

New Business

- Personnel evaluations should be completed soon for all employees. Department heads should be looking for the blank evaluation forms soon.
- J. Bailey mentions changing the bulbs in the conference room to LED lights. J. Mullen would like to see an audit to change all the lights to LED within the Municipal Building. B. Lawrence mentions that the town can call in a company called NH Saves to come in and speak about those changes. LED can reduce electrical costs. J. Hotchkiss talks about Eversource suggesting in the past LED street lighting, but with LED street lighting if the light does not work the town needs to pay for the cost to replace. Currently Eversource replaces the current lights.

Public Participation

- J. Kalar mentions a few weeks ago at a meeting with the Planning Board regarding Middleton Building Supply she was informed that there were certain things not completed. J. Kalar contacted DES and found that there was a site plan needed, AOT permit and a wetlands permit. R. Mains also confirmed the same. J. Kalar also stated that Middleton Building Supply also must do a lot line adjustment to divide the 5 acres or they cannot do anything more with the 65 acres. R. Mains states the Planning Board will meet next week to review the Middleton Building Supply application.
- J. Hotchkiss asked if there was anything new on the Cell Tower. R. Mains advise that they are just waiting on the BlueSky and AT&T to come to a legal agreement. Middleton will still be the first cell tower from the list to be erected.
- J. Coskie mentions the Marriott security was breached and she will be placing in her news article that anyone involved will be able to receive free credit reports.
- B. Lawrence presented the BOS will a bid for 4 used ATV tires. L. Parker will place article for bid to end January 3rd and to be opened on January 7.

J. Mullen motions to adjourn at 7:58 PM. J. Hotchkiss seconds, all in favor.

Respectfully submitted by:

Laura Parker, Administrative Assistant